



NORTHAMPTON BOROUGH COUNCIL

OVERVIEW AND SCRUTINY

ACTION PLAN: SCRUTINY PANEL - Dementia Friendly Town

Response and Action Plan in response to the Recommendations from Scrutiny Panel

Proposed dates for monitoring implementation of accepted recommendations

Report received by Cabinet	Monitoring activity	Monitoring complete		
March 2018	February 2019	Date to be added by O&S Committee when agreed monitoring is completed		
Recommendation 1: Northampton Borough Council works towards “Dementia Friendly Status for Northampton” being achieved. A Dementia Friends Champion is nominated to lead on this work.				
Action	Implementation/responsibility by:	Resources required/available	Target date	Achievement/Completed
A Dementia Friends Champion (DFC) to be nominated to lead on	Marion Goodman	Officers Time	April 2018	Louise Musson – Call Care Manager appointed to lead on the work for Dementia

<p>the work required.</p> <p>Work towards Northampton being a Dementia Friendly Town (DFT) in liaison with the Northampton DAA, Northamptonshire DAA and University of Northampton.</p>				<p>Friendly Town</p> <p>NBC have become a member of the Northampton and Northamptonshire Dementia Action Alliance (DAA).</p> <p>Louise Musson (NBC) is Chair of the Northampton DAA and Deputy Chair for the Northamptonshire DAA.</p> <p>The Northampton DAA has now applied for 'working towards Dementia Friendly Community' Status. This will be confirmed in January 2019. At which point they will be able to start evidencing the work being carried out throughout Northampton to support the town gaining Dementia</p>
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				<p>Friendly Community status.</p> <p>Northampton Dementia Action Alliance has now been given 'working towards Dementia Friendly'. This allows NBC to use the logo which demonstrates our commitment to people living with dementia.</p> <p>The working towards stickers are now displayed in the One Stop Shop.</p>
<p>Recommendation 2: A Dementia Forum is established. Northampton Interfaith Forum (NIFF) is invited to join the Forum.</p>				
Action	Implementation/responsibility by	Resources required/available	Target date	Achievement/Completed
Northampton Forum (Dementia Action Alliance) to be	Louise Musson	Officers Time	April 2018	Completed – Northampton has a DAA which is currently chaired by Louise

established. Interfaith Forum to be invited to join.				Musson (NBC). NIFF has been invited to form part of the Northampton DAA and have since joined. One of the local churches has held a Dementia Friendly Service and are looking to make this a regular event and open it out to other churches.
Recommendation 3: Northampton Borough Council registers with the Alzheimer's Society as part of the Dementia Friendly Recognition Scheme.				
Action	Implementation/responsibility by	Resources required/available	Target date	Achievement/Completed
Internal Dementia Strategic Working Group to be formed from all the key areas of NBC. This will enable a review of best practice	Louise Musson and Lead Officers for each area	Officers Time	April 2019	This group has started working in the individual service areas including museum services and community safety and

<p>in the organisation for people living with dementia and their carers and work towards fulfilling the Alzheimer's criteria for becoming a DF organisation.</p> <p>Northampton Borough Council will register as an organisation 'working towards DF community/organisation.</p>			<p>January 2019</p>	<p>partnership. Further regular meetings of the whole working group have been diarised commencing in February 2019</p> <p>Group met in April, the following proposals were discussed:-</p> <ul style="list-style-type: none"> • NBC to have DF champions in key areas i.e. OSS. • DF information sessions should be added to the staff induction. • All existing public facing staff to have DF information session, this could be added as an objective in this year's appraisal. • LM to look at on line DF information
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				<p>sessions.</p> <ul style="list-style-type: none">• HR to review carers policy which will include Carers of people living with Dementia.• Planning will consider people with Dementia when sending out their public engagement letters.• Museums are considering people with dementia during the design of the new museum.• Museums will continue running their DF café.• OSS will consider the environment for people living with dementia and ensure
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				<p>all front facing staff have DF information sessions. They will look at some of their team attending champion training to support this.</p> <ul style="list-style-type: none"> • Call Care will have an information table in the OSS during Dementia Awareness Week WB 20th May. <p>As part of the DAA, Northampton Borough Council will be recognised as one of the leads for working towards Dementia Friendly Northampton. This will be confirmed January 2019.</p> <p>We have liaised with the Alzheimer's Society and</p>
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				<p>offered to hold a Dementia Champion training day here at the Guildhall. We are just waiting for the Alzheimer's Society to provide a date for when they can provide the trainer. This will allow NBC to have several officers trained as Champions. This would enable them to provide Dementia Friends Sessions to other staff.</p> <p>Alison from the OSS is really keen to have this and then have all front facing staff attend DF sessions.</p> <p>HR are forming a Policy working group in September and will review the Carers policy once this has been set up.</p>
<p>Recommendation 4: Dementia Friends information and training is included in both Councillor and staff inductions.</p>				

Action	Implementation/responsibility by	Resources required/available	Target date	Achievement/Completed
<p>DF Champions training needed for a number of staff, to ensure DF information sessions are provided.</p> <p>DF information sessions to be provided to all new staff and Councillors.</p>	<p>HR, Training & Development, Health and Wellbeing</p>	<p>Officers Time</p> <p>Champion Training for Officers which is Free from the Alzheimers organisation.</p>	<p>April 2019</p>	<p>This will form part of the work of the NBC strategy group.</p>
<p>Recommendation 5: A Councillor Champion for older people, focussing on dementia is appointed.</p>				
Action	Implementation/responsibility by	Resources required/available	Target date	Achievement/Completed
<p>Appoint Councillor for Older People</p>	<p>Marion Goodman</p>	<p>None</p>	<p>April 2018</p>	<p>Cllr Anna King, Cabinet Member for Community Engagement and safety is the Councillor Champion for Older People</p>

<p>Recommendation 6: The Dementia Friends Champion liaises with the local churches in Northampton to ascertain what Groups are currently available and whether further Groups such as Care and Share could be introduced.</p>				
Action	Implementation/responsibility by	Resources required/available	Target date	Achievement/Completed
DFC to liaise with NIFF and other church groups to establish a database of Dementia Support Groups within Northampton.	Louise Musson	Officers Time	April 2019	<p>Stephanie De Vally from Northamptonshire Police is progressing this action as part of her contribution to the Northampton DAA.</p> <p>LM liaising with St Peters Church who are running a DF café and offering DF church services.</p> <p>St Peters Weston Favell are holding a DF service in September. They are also looking at their church becoming a DF church.</p>
<p>Recommendation 7: The Dementia Friends Champion has dialogue with the Transport Manager of UNO and the Head of Vulnerable Persons, Northants Police, regarding training for drivers of UNO around raising awareness of those living with dementia.</p>				

Action	Implementation/responsibility by	Resources required/available	Target date	Achievement/Completed
The NBC Strategic Working Group will liaise with UNO and other transport providers via the Bus Station User Group to support them with raising awareness of Dementia and their carers.	NBC Strategic Group	Officers Time	September 2019	This will form part of the work of the NBC strategy group. Both UNO and Northamptonshire Carers are members of the DAA.
<p>Recommendation 8: The Dementia Friends Champion works with the Assistant Chief Executive, Northamptonshire Carers, regarding the introduction of ID cards for carers when travelling with someone living with dementia.</p>				
Action	Implementation/responsibility by	Resources required/available	Target date	Achievement/Completed
The NBC Strategic Working Group will liaise with UNO, other transport providers and Northamptonshire Carers via the Bus Station User Group to discuss the introduction	NBC Strategic Group	Officers Time	September 2019	This will form part of the work of the NBC strategy group.

of carer ID cards. .				
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