

OVERVIEW AND SCRUTINY
REPORTING AND MONITORING WORKING GROUP

Terms of Reference for 2018/2019

1. Purpose/Objectives of the Review

The purpose of the Working Group is:

- To review the budget proposal.
- To consider the Council's medium term financial plans.
- To recommend a short list to the Overview and Scrutiny Committee for detailed consideration.
- To consider suggestions from the public and other Councillors for items to be included in the short list for scrutiny.

2. Outcomes Required

- The production of a short list of budget items for closer consideration by the Overview and Scrutiny Committee.
- To reflect the medium term approach being taken to financial planning.

3. Timetable

12 November 2018	Agree Terms of Reference
8 January 2019	Budget Review
4 February 2019	Report to the Overview and Scrutiny Committee

4. Responsible Officers

Stuart McGregor, Chief Finance Officer and Tracy Tiff, Scrutiny Officer

Final report presented by:

Presented to the Overview and Scrutiny Committee at its meeting on 4 February 2019

5. Monitoring procedure

Continuous, ongoing monitoring process by means of updates to the Overview and Scrutiny Committee.