

**NORTHAMPTON BOROUGH COUNCIL**

**GENERAL PURPOSES COMMITTEE**

**Tuesday, 27 March 2012**

**PRESENT:** Councillor Parekh (Chair); Councillors Aziz, Beardsworth, Begum, Golby, Hallam and Oldham.

**1. APOLOGIES**

Apologies were received from Councillor Patel. Councillor Parekh, as Deputy Chair was nominated as Chair of the meeting.

**2. MINUTES**

The minutes of the meeting held on the 24<sup>th</sup> January 2012 were signed by the Chair.

**3. DECLARATIONS OF INTEREST**

There were none.

**4. DEPUTATIONS / PUBLIC ADDRESSES**

There were none.

**5. MATTERS OF URGENCY WHICH BY REASON OF SPECIAL CIRCUMSTANCES THE CHAIR IS OF THE OPINION SHOULD BE CONSIDERED**

There were none.

**6. HEALTH SAFETY & WELLBEING MONITORING REPORT (APRIL 2011 - FEBRUARY 2012)**

The Head of Business Change submitted a report and commented that this was the first monitoring report that had been brought to the General Purposes Committee. She explained that Health and Safety training was a high priority for the Council and commented that training had been developed in order to be service specific where necessary to ensure it was relevant and robust.

In answer to questions asked by the Committee, it was explained that employees were, to a degree, responsible for their own health and safety, alongside managers who would promote good health and safety practices. With regards to ill health, it was noted that the Council looked to prevent work-related illnesses and risk assessments were carried out to reduce any contributory factors. The Committee were informed that records of staff training were kept and staff members undertook refresher courses.

**RESOLVED:**

That the committee approved the monitoring information.

The meeting concluded at 6.15pm