

Northampton Borough Council - Northampton Disabled People's Forum

Friday, 14 July 2017 at 10:30 am – 12:30pm

The Holding Room, The Guildhall, St. Giles Square, Northampton, NN1 1DE.

Agenda

1. **Welcomes, introductions and apologies**
2. **Minutes and Matters Arising**
3. **Disabled Facility Grant Policy - Clive Culling**
4. **Working Links - Baljit Kaur**
5. **Northamptonshire Adult Social Services - Jennifer Shaw**
6. **Action Plan**
7. **Community Information Exchange**
8. **Items for Next and Future Meetings**
9. **Date of the Next Meeting**

15th September 2017

Map and directions at: www.northampton.gov.uk/guildhall

For more information about this meeting please contact:
Aimee Luck, Community Development Officer



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Tel: 01604 837795



More information about the Forum generally is at: www.northampton.gov.uk/forums



Facebook page: <https://www.facebook.com/NorthamptonDisabledPeoplesForum?ref=hl>

Please note that this Forum is supported and funded by Northampton Borough Council. The Forum may work in partnership and collaboration with other community groups, councils and local services from time to time. The views expressed and decisions taken by the Forum are not necessarily those of Northampton Borough Council.



NORTHAMPTON
BOROUGH COUNCIL

Code of Conduct for the Forums

This Code of Conduct sets out the standards that the Forums expect of its members. It aims to provide members with an effective ethical framework in which to do business. It is not intended to be exhaustive, or to cover every eventuality, but sets out some common sense requirements to enable the forums to function smoothly and successfully.

It is the responsibility of the Chair to encourage and enable input from forum members, to ensure all voices are heard.

1. Meeting Etiquette

As an attendee you must comply with the following requirements and any others that may be stated from time to time:

- 1.1** Contribute positively to discussions concerning the issues of the meeting
- 1.2** Be friendly, polite, courteous and respectful at all times to fellow members, and others present
- 1.3** Not insult, abuse or use offensive language or behaviour
- 1.4** Comply with Northampton Borough Councils Equal Opportunities Policy
- 1.5** Demonstrate actively that you are interested in and care about the issue that you are discussing and want to make a positive difference
- 1.6** Show respect for buildings, facilities and equipment being used
- 1.7** Speak only through the Chairman of the meeting and not interrupt, heckle, make distracting noises or gestures
- 1.8** Speak clearly into any microphone provided and comply with any instructions given about its use

2. Being Objective

- 2.1** Your own experience and views should inform, but not dominate or dictate how you participate.
- 2.2** If you have a specific issue with regards to a service matter to raise these can be discussed with a member of staff at the end of the each meeting or you can ask for the appropriate officer details. Meetings attended by other residents are not the place to raise any issues of this nature.
- 2.3** Be Fair
- 2.4** You must have and show respect for the people you deal with, and take their circumstances and personal differences into account. This is about putting equality into practice. The key is simply to respect differences fairly, so that you do not exclude anyone, or treat anyone inappropriately or unfairly because of their particular circumstances.

Breaching the Code of Conduct

If any person's behaviour breaches this Code of Conduct, they will be required to leave the meeting and vacate the premises where it is being held. They will not be permitted to attend future meetings unless they provide satisfactory evidence to Northampton Borough Council that they will comply with the Code – e.g. a letter of apology.

If you would like further information or if you would like to discuss the Code of Conduct please contact Vicki Rockall, Partnerships and Communities Manager at vrockall@northampton.gov.uk or on 01604 837074

Northampton Borough Council - Northampton Disabled People's Forum

Friday, 12 May 2017

1. WELCOMES, INTRODUCTIONS AND APOLOGIES

Present: Co Larratt (NBC, CL), Martin DeRosario (Co Chair MD), Barbara Barber (NBC, BB), J Forrest-Smith (Individual JFS), Aimee Luck (NBC, AL), Nisha Mejer (NBC NM), Cllr Julie Davenport (JD), Larry Barber (Individual LB), Madeline Boys (MB), D Peacock (Different Strokes DP), J Shaw (Northamptonshire Adult Social Services JS), L Fitzgerald (NASS LF), Graeme Wilson (Northamptonshire GW), Louise Faulkner (NBC LF), Carl Weininger (Polio Fellowship CW), Luisa Jepson (Northampton Inter Faith Forum LJ)

Apologies: Mike Jackson, Beverley Mennell, Rufia Ashraf

3. MINUTES AND MATTERS ARISING

Minutes recorded as true

No matters arising

4. WHEELCHAIR ACCESSIBLE VEHICLES - LOUISE FAULKNER

LF works for the Licensing team and monitors taxi and private hire licences and works to ensure passengers on wheelchairs have better accessibility and not charged extra.

All hackney vehicles are accessible for wheel chair users by the side.

With private hire taxis this is down to the operator.

The feedback obtained from the team is that the service is good.

Some drivers are exempt from carrying people with disability as they have their individual reasons eg – some drivers are allergic to dogs and therefore cannot take guide dogs.

There is a day course for Disability awareness under the Equality Act 2010 for every new driver.

There have been complaints as some wheelchairs can be very heavy.

Q: Do you deal with coaches?

A: No. Northamptonshire County Council deals with this. Our team deals with vehicles for passengers up to 9 people.

CW: Part of the Polio fellowship and we organise day trips. Can you let me know of specific companies who specialise in helping people with disability?

LF: Please contact us and we can see if we can help.

CW: A lot of vehicles who cater for our needs are already booked up in the mornings as the drivers are doing the school run. Many people don't need a wheelchair but find it hard to access the big steps on coaches.

To report any incidents or concerns visit
<http://www.northampton.gov.uk/info/200063/licensing/2178/taxi-and-private-hire-licences/3>

Or ring the contact centre: 0300 330 7000. Ask for Licensing dept.

5. ACTION SUPPORT (SCOOTER 2 GO) - SUE ARMSTRONG

Will attend next meeting.

6. NORTHAMPTON INTER FAITH FORUM - LUISA JEPSON

LJ: Gave an update on the Hate Crime project with NIFF.

It was agreed that the Forum would be a Hate Crime and Hate Incident reporting agency.

Reports can be taken which would normally not go to the Police. Intelligence can be captured.

NBC officers – NM and AM to help administer these. MD to remind forum members at meetings.

7. COMMUNITY INFORMATION EXCHANGE

Meeting with the Police and Crime Commissioner 20th July at 2-4pm.

GW: Gave updates from Northamptonshire Sport **ACTION:** NM to circulate.

JS: Part of NASS – would like to attend future meetings to give new proposals to forum. It was agreed that the forum would advise.

JS took on board some feedback from forum members to talk to senior manager.

CW: Would like to host a fundraiser. **ACTION:** NM to send Guildhall prices.

8. ITEMS FOR NEXT AND FUTURE MEETINGS

Scooter2Go to attend.

Working Links and NASS to attend.

9. DATE OF THE NEXT MEETING

14th July 10:30am – 12:30pm, Holding Room, The Guildhall

| Forum Action Plan | | | | | | |
|--|---|--|-------------------------------|------------------------------|-------------------------------|--------------|
| Chair: | Cllr. Larratt and Martin De Rosario | | Responsible Forum: | Disabled People's Forum | | |
| Outcomes identified within the Corporate Plan: | <ul style="list-style-type: none"> Empowered local communities with a greater capacity to become involved in community life Promote integration and cohesion Appropriate support provided to those in most need Services are fair, accessible and responsive to individual needs residents and customers feel informed and engaged in service quality and design Future developments informed by the views of local people Delivery of events to celebrate and enjoy the Town's heritage and culture | | | | | |
| Objectives: | <ul style="list-style-type: none"> Identify issues of importance to disabled people who live or work in the Borough, research/discuss issues and decide on outcomes to achieve Promote and sustain effective communication between NBC and disabled people living or working in the Borough. Work towards equality of access by disabled people to services, including accessible formats, removing barriers, promoting dialogue and identifying specific requirements. Promoting partnership working by statutory and voluntary sector organisations, and Disabled People's groups and communities | | | | | |
| Actions: | | | | | | |
| Action | Owner | Activity (intelligence led) | Timescale | Cost | Measure | Last Updated |
| Improve attendance at forum, bringing different groups together to build upon the forum. Including service providers as well as service users. | Partnerships and Communities Team | Continue to promote forum through various networks and communications channels. Leaflets created. Forum members to distribute across to their contacts. | Ongoing | Nil | % increase at forum | April 2017 |
| Hate Crime Awareness Week | NBC/ Northampton Rights and Equality Council / VIN | Week of activity- Inter forum activity. J.Ager Education Inclusion Manager contacted for support | October 2017 | Event held, no. of attendees | November 2016 | June 2017 |
| Disability Awareness Week | Partnerships and Communities Team- NMejer | Awareness raising event, promoting services available. Organisations who participated previously include; Olympus Care Employability Service, Changing Minds | 3 rd December 2017 | Nil | Event held and % no attendees | April 2017 |

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|----------------------------|---------------|--|-----------------|-----|--|------------|
| | | (NHFT), Northamptonshire Sport, Local Offer (NCC), Guide Dogs for the Blind, Northamptonshire Polio Fellowship, Door to Door Service. | | | | |
| Disabled Facilities Grants | AAitken | Help promote the scheme to the community, Support AAitken, Adaptations Manager, to raise awareness. Clive Culling invited to July meeting. | Ongoing | Nil | | June 2017 |
| Hate Crime work | ALuck/LJepson | Work with LJepson (Crane Project), to set up the forum as a Third Party Reporting Arena, where information can be captured to take to the Police or use part of the data collection to inform national bodies. Can also take 3rd hand information. AL and NM to be trained to take reports- Hate crime to be a regular agenda item to remind everyone of the route to report via the forum. | Ongoing | Nil | | May 2017 |
| Major road changes 9 | Highways | Highways to inform Disabled People's Forum about any major road changes. Rejuvenation team in contact. | Ongoing | Nil | | April 2017 |
| Carers Week | Aluck | Celebrate and promote on social media- Completed | 12-18 June 2017 | nil | | June 2017 |