



## **West Northamptonshire Joint Strategic Planning Committee**

Your attendance is requested at a meeting to be held at the Council Chamber, Daventry on Monday, 3 October 2011 at 6:00 pm.

**D. Kennedy**  
**Chief Executive**

Contact: Frazer McGown, Democratic Services Manager  
[fmcgown@northampton.gov.uk](mailto:fmcgown@northampton.gov.uk) or tel;01604 837101

### **Agenda**

1. APOLOGIES FOR ABSENCE
2. MINUTES
3. DECLARATIONS OF INTEREST
  - Personal
  - Prejudicial
4. MATTERS OF URGENCY

To consider any issues that the Chairman is of the opinion are Matters of Urgency.
5. PUBLIC PARTICIPATION (IF ANY)
6. DRAFT JPU BUDGET 2012/13  
(copy attached)
7. THE CHAIRMAN TO MOVE:

“THAT THE PUBLIC BE EXCLUDED FROM THE REMAINDER OF THE MEETING ON THE GROUNDS THAT THERE IS LIKELY TO BE DISCLOSURE TO THEM OF SUCH CATEGORIES OF EXEMPT INFORMATION AS DEFINED BY SECTION 100(1) OF THE LOCAL GOVERNMENT ACT 1972 AS ARE LISTED AGAINST SUCH ITEM OR ITEMS OF BUSINESS BY REFERENCE TO THE APPROPRIATE PARAGRAPH OF SCHEDULE 12A TO SUCH ACT.”

# Agenda Item 2

## WEST NORTHAMPTONSHIRE JOINT STRATEGIC PLANNING COMMITTEE

Monday, 25 July 2011

**PRESENT:** Councillor Mary Clarke (Chair); Councillor Tim Hadland (Deputy Chair);  
Councillors Wendy Amos, Rebecca Breese, Joy Capstick, Stephen Clarke,  
Kay Driver, Chris Over, David Palethorpe, Chris Millar and John Yates.

### 1. APPOINTMENT OF CHAIR

Councillor Millar noted that the order of the agenda would be varied so that item 9 would be taken before item 8.

Councillor Palethorpe proposed and Councillor Amos seconded "That Councillor Mary Clarke be appointed Chair of the West Northamptonshire Joint Strategic Planning Committee for the ensuing year."

Upon a vote the motion was carried.

(Note: Councillor Chris Millar was in the Chair until this point in the meeting.)

### 2. APPOINTMENT OF DEPUTY CHAIR

Councillor Millar proposed and Councillor Palethorpe seconded "That Councillor Tim Hadland be appointed Vice Chair of the West Northamptonshire Joint Strategic Planning Committee for the ensuing year."

Upon a vote the motion was carried.

### 3. APOLOGIES FOR ABSENCE

Apologies were received from Councillors Robin Brown, Penny Flavell and Andre Gonzalez de Savage.

### 4. MINUTES

The minutes of the meeting of the Joint Planning Committee held on 31st January 2011 were agreed and signed by the Chair subject to the fifth paragraph on page 3 being amended to read ".....other highway infrastructure improvements as identified in Policies N4, N8 and N11.....".

### 5. DECLARATIONS OF INTEREST

None.

### 6. MATTERS OF URGENCY

None.

### 7. PUBLIC PARTICIPATION (IF ANY)

There was none.

### 9. WEST NORTHAMPTONSHIRE JOINT CORE STRATEGY PRE SUBMISSION

## VERSION REPRESENTATIONS

The Head of the JPU submitted a report that provided a summary of the Representations Stage of the Joint Core Strategy Preparation Process, a quantitative analysis of the representations to the Pre Submission version of the Joint Core Strategy (JCS), a summary of the main issues raised by the representations and set out the next stages of the JCS preparation process.

- RESOLVED:**
1. That the summary of the Representations Stage of the Joint Core Strategy Preparation Process (Regulations 27 and 28), including the requirements of the Regulations and how these have been met were noted.
  2. That the quantitative analysis of the representations to the Pre-submission version of the Joint Core Strategy be noted.
  3. That the factually based summary of the main issues raised by the representations to the Pre-submission version of the Joint Core Strategy, as attached as Appendix 2 of the report be noted.
  4. That the next stages on the Joint Core Strategy preparation process be noted.

## 8. UPDATED WEST NORTHAMPTONSHIRE LOCAL DEVELOPMENT SCHEME (LDS)- JULY 2011

The Chair made the following statement:

“The Committee is preparing a Joint Core Strategy for the West Northamptonshire area with a view to adopting this plan at the earliest possible date.

Against the background of the emerging changes to the planning system it is considered prudent that the Local Development Scheme, which is purely a work programme, should not be considered by the Committee this evening, rather, it should be further updated and brought back before the Committee. The Committee will be kept regularly informed of progress on this in the coming months.

In addition, a significant number of representations have been recently received on the Pre-submission version of the Strategy. In the light of this, and in order to ensure that the Joint Core Strategy is prepared and subsequently adopted at the earliest possible date, additional time will be built into the plan preparation process to allow officers in the Joint Planning Unit and across the partnership to continue ongoing discussions and negotiations on these representations to take place. This is with a view to preparing focused changes to the Strategy which will have the effect of further strengthening it in time to be brought back to this Committee.

In the light of this, a further updated Local Development Scheme work programme will be brought to a future meeting of this Committee.

Therefore, with the agreement of the Committee, I propose that the consideration of a further updated Local Development Scheme be taken at a future meeting of this Committee.”

In answer to questions the Head of the JPU commented that an updated Local Development Scheme would be brought to the Joint Committee at the earliest possible date, bearing in mind that this was against the background of ensuring clarity relating to emerging

Government changes to the national planning system. He assured the Joint Committee that the JPU would work as quickly as possible with all the partners to bring forward the Local Development Scheme and the Joint Core Strategy.

**RESOLVED:** That the report be withdrawn and that a further updated Local Development Scheme be brought to a future meeting of the Joint Committee.

The meeting concluded at 18.25 hours.

Item No: 6

Date: 3<sup>rd</sup> October 2011

**WEST NORTHAMPTONSHIRE  
JOINT STRATEGIC PLANNING COMMITTEE**

**Draft JPU Budget: Financial Year 2012-13**

**REPORT OF THE CHAIR OF THE PROGRAMME BOARD AND HEAD OF THE  
JOINT PLANNING UNIT**

**1. Purpose**

- 1.1 The purpose of this report is to enable consideration to be given to a proposed budget for the West Northamptonshire Joint Planning Unit for the financial year 2012/13. This budget should be approved prior to 31<sup>st</sup> October 2011 to accord with requirements set out in paragraph 5 of the fifth schedule of the agreement between the partner Councils.

**2. Context**

- 2.1 The total base budget for 2011/12, as considered by the Committee this time last year was **£921,970**. This included the implementation of an approximate **25%** efficiency saving across the whole JPU budget from the original budget for 2011/12 of **£1,229,000** agreed in-principal by the Committee at their meeting of 16<sup>th</sup> December 2008.

The full apportionment to individual partner councils at that time was:

• Daventry District Council	£230,495
• South Northants Council	£230,495
• Northampton Borough Council	£307,320
• Northamptonshire County Council	£153,660

**Total Revised Contributions for 2011/12** **£921,970**

- 2.2 Following this, at budget setting stage, Northamptonshire County Council withdrew their funding for the Joint Planning Unit entirely resulting in a final base budget of **£768,310**. The full revised apportionment was then as follows:

• Daventry District Council	£230,495
• South Northants Council	£230,495
• Northampton Borough Council	£307,320
• Northamptonshire County Council	-

**Total Revised Contributions for 2011/12** **£768,310**

2.3 The result of the withdrawal of the contribution from Northamptonshire County Council was that a further **17%** of the base budget of the Joint Planning Unit was absorbed by the Unit in 2011/12. It is the case again this year that no contribution to the work of the Unit will be available from the County Council; therefore, a similar percentage reduction in partner funding will be absorbed again by the Joint Planning Unit in 2012/13.

2.4 Turning to the base budget for 2012/13, additional savings are being sought across partner Councils. In the light of this there are 2 options detailed of either a 5% or 10% reduction to the draft JPU budget for 2012/13. This enables further savings to be made by each paying partner Council. The resulting base budget for the JPU for 2012/13 under option 1 would be **£729,895** or **£691,480** under option 2. The financial contribution of each partner Council under these proposals would be:

<b>Partner Authority</b>	<b>Option1 2012-13 budget with 5% reduction</b>	<b>Option2 2012-13 budget with 10% reduction</b>
Daventry District Council	218,970	207,445
South Northamptonshire Council	218,970	207,445
Northampton Borough Council	291,955	276,590
Northampton County Council	-	-
<b>Total Contributions for 2012-13</b>	<b>729,895</b>	<b>691,480</b>

2.5 Applying either the further **5% or 10%** savings across the partnership will have the effect of delivering the following savings for each paying partner Council:

<b>Partner Authority</b>	<b>Option1 5% reduction in contributions</b>	<b>Option2 10% reduction in contributions</b>
Daventry District Council	(11,525)	(23,050)
South Northamptonshire Council	(11,525)	(23,050)
Northampton Borough Council	(15,365)	(30,730)
Northampton County Council	-	-
<b>Total Savings across the paying partner Councils</b>	<b>(38,415)</b>	<b>(76,830)</b>

2.6 Additionally, a carry-forward of **£412,000**, is proposed, subject to partner agreement from the 2011/12 budget. This carry-forward primarily relates to the budget for Counsel and the fact that the Examination in Public relating to the Joint Core Strategy will not now take place in 2011/12 but, it is anticipated, will take place in 2012/13. This is due to work programme changes necessitated by recent emerging changes to Government policy, relating to which, clarity is currently awaited. A carry-forward also relates to ongoing work on the emerging Community Infrastructure Levy (CIL) and a small carry-forward relating to the preparation of lower order development planning policy documents (lower order to the West Northamptonshire Joint Core Strategy: for example, the West Northamptonshire Gypsy's, Travellers and Travelling Show-people Development Plan Document).

### 3. Recommendations

3.1 That the Joint Strategic Planning Committee decide on either:

- Option 1 - 5% budget reduction and to approve the 2012/13 reduced base budget of **£729,895** for the JPU; or

- Option 2 – 10% budget reduction and to approve the 2012/13 reduced base budget of **£691,480**

so that it may be forwarded onto partner Councils for their ratification.

3.2 That the Committee approves, in-principle, the carrying forward of some **£412,000** from 2011/12 to 2012/13 financial years subject to further review at the end of the financial year.

<b>Name:</b>	<b>David Atkinson</b>	<b>David Bailey</b>
<b>Title:</b>	<b>Head of Joint Planning Unit</b>	<b>Chair of the Programme Board</b>
<b>Date:</b>	<b>September 2010</b>	

**Contact Officer(s):**           **Mandy Anderson (Accountant) 01327 322233**  
  **Martin Henry (Head of Finance and s151 Officer South**  
  **Northants Council) 01327 322234**



**WEST NORTHAMPTONSHIRE  
JOINT STRATEGIC PLANNING COMMITTEE**

**Draft JPU Budget: Financial Year 2012-13**

**ADDENDUM REPORT OF THE CHAIR OF THE PROGRAMME BOARD AND HEAD  
OF THE JOINT PLANNING UNIT**

**A1. Purpose**

A1.1 The purpose of this addendum report is to consider two additional matters to those set out in the main draft budget report that have arisen since the publication of that report.

**A2. Context**

A2.1 The first minor issue relates to the removal of **£4,000** from the base budget in 2012/13 under the **5%** saving (Option 1) as agreed by Business Sub Group. This is due to the agreement to carry forward funds to progress the Affordable Housing SPD from 2011-12 TO 2012-13 so the base budget of **£4,000** previously allocated to this project in 2012-13 is no longer required.

A2.2 The Option 1 budget reduction of 5% plus this additional **£4,000** would mean a reduced base budget of **£725,895** and total budget savings of **£42,415** to partner Councils, as shown in the table below.

A2.3 Option 2, relating to the **10%** budget reduction remains as set out in the main report and is unaffected.

<b>Partner Authority</b>	<b>Option1 2012-13 budget contribution by partner Councils with 5% budget reduction plus £4,000</b>	<b>Option1 2012/13 savings by partner Councils with a 5% budget reduction plus £4,000</b>
Daventry District Council	217,770	(12,725)
South Northamptonshire Council	217,770	(12,725)
Northampton Borough Council	290,355	(16,965)
Northampton County Council	-	-
<b>Total Contributions for 2012-13</b>	<b>725,895</b>	<b>(42,415)</b>

A2.3 The second matter that has arisen relates to an amount of **£40,000** of unspent salary budget in 2011/12. It is recommended that this be carried forward to 2012/13 to potentially contribute to progressing key projects, such as the Community Infrastructure Levy (CIL) work for West Northamptonshire. Subject to member's agreement this would be combined with the **£412,000** in the main report (see paragraph 2.6 of the main report) giving a total carry forward of **£452,000**.

### **A3. Recommendations**

A3.1 That the Joint Strategic Planning Committee decide on either:

- Option 1 - **5%** budget reduction plus **£4,000** and to approve the 2012/13 reduced base budget of **£725,895** for the JPU; or
- Option 2 – **10%** budget reduction and to approve the 2012/13 reduced base budget of **£691,480**

so that it may be forwarded onto partner Councils for their ratification.

A3.2 That the Committee approves, in-principle, the carrying forward of some **£452,000** from 2011/12 to 2012/13 financial years, subject to further review at the end of the financial year.

<b>Name:</b>	<b>David Atkinson</b>	<b>David Bailey</b>
<b>Title:</b>	<b>Head of Joint Planning Unit</b>	<b>Chair of the Programme Board</b>
<b>Date:</b>	<b>September 2010</b>	

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